



## **Out of School Hours Care**



HOUDAN 16<sup>th</sup> Dec 2019 – 24<sup>th</sup> Jan 2020

The service will be closed for annual Christmas break from Monday 23<sup>rd</sup> December and re-open Monday 6<sup>th</sup> January 2020

NEW to THE PROGRAM: NOW OPEN from 7AM - 6PM plus there is a new cost for incursions

For further information check FAMILIES INFO page!

#### Please find attached:

**General Information** 

Vacation Care Program

Vacation Care Booking/Payment Form

Vacation Care Permission & Swimming Consent Forms

Enfield PS OSHC

Clarice Avenue, Enfield SA 5085

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Karen.furner345@schools.sa.edu.au

Extra copies available: School Website, Oshc

or front office of the school



# MONARTO SAFARI PARK TOUR

"Excursion"

When: Thursday 9th January

Cost: \$85.00 minus Childcare Subsidy entitlements which

WILL reduce this cost.

Included in the cost- morning tea, lunch and afternoon snack provided plus entrance to park and bus from 8.30 - 5pm (check the program)

"Experience YOU do not wish to miss"

LIMITED PLACES ONLY

Closing date for bookings Friday 6<sup>th</sup> December

Book early to guarantee a place as spots are limited and may be booked out before closing date

We wish our families a Merry Christmas and a wonderful New Year!







Operating Hours: 7:00am – 6:00pm Monday - Friday

#### How to Book procedure

**Step 1** Choose your days & fill in the vacation care Booking and Consent form. **New Families- a separate enrolment form will also be required to be filled in prior.** 

**Step 2** Choose below the options for payment.

**Step 3** Pay \$10 per booking deposit **X** by the number days required. This is shown on the booking form.

**Step 4** Return completed vac care form along with confirmed payment.

**Step 5** Bookings confirmed!

<u>Full Cost</u>: The cost shown is Before Any 'YOUR' Childcare Subsidy Rebates.

**\$58.00** per day centre home days / **\$62.00** per incursion days / **\$66.00** per excursion days

Contact Dept. Human Services /Centrelink if you have not registered before and/or update your details through MyGov.

or follow the prompts below through MyGov

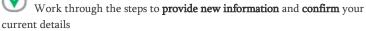




Sign into your Centrelink online account through MyGov



Select Complete your Child Care Subsidy assessment task.



PAYMENT METHODS						
DIRECT DEPOSIT	<u>EFTPOS</u>	QKR App!				
Payment made using a bank transfer  ACC Name: Enfield P.S. OSHC BSB: 105 – 096 ACC No. 064122040	Pay with Debit or Credit Card at OSHC between 7am-9am & 2.30pm– 6pm or school front office during school hours.	Qkr! with masterpass				
Reference details: For Vac care Childs Name /Vac		Make payment to OSHC/Vac care				

Payment of account can be paid @ the centre

#### **Families Info for Vacation Car**

To avoid disappointment, get your booking in early. Pack your child a light bag for excursions as we may need to carry our bags with us, depending on the venue and its facilities. Children are not to bring spending money on excursions. We travel by Farnham/Kanga Bus. Excursions may be cancelled if the forecast temperature exceeds 35 degrees or if it is raining heavily (alternative activities will be provided). Children must arrive for excursions by the time stipulated on program. This allows staff time to talk to the whole group about:

- Safety issues & Behaviour expectations
- Organise children have their recess/ lunch / drink bottles & toileting of all children
- Apply sunscreen & arrange child groupings

Also, allow time to answer any questions children may have about the excursion or venue.

#### **Arrival & Departure**

At the commencement of each morning, you are required to sign your child in through the **electronic attendance sheet**. The child must also be signed out when collecting your child/ren and will not be allowed to leave the centre with any other person other than those nominated on their OSHC enrolment form. Person's unknown will be required to provide ID and MUST be 18yrs and over. **Late Fees apply after 6pm closing!** 

Payment of fees During Vacation Care invoices/statements and reconciliation of payments may be delayed due to Finance Officer being on holidays and Director on the floor. Every effort will be made to keep the schedule of your account as per normal. Payment is still required to be made within 14 days.

**Cancellations** Vacation Care has a

'No Cancellations Policy' Confirmed bookings after the closing date given are non-refundable. If your child is absent on any confirmed booking day, the fees from that day are non-refundable due to the fact that payment is made based on bookings and not attendance. All excursions/incursions and transport costs are paid in advance by the centre and staff are rostered according to bookings. Allowable Absence will be charged to your account for non- attendance

#### Food and drink

Children need to bring recess, lunch and water every day, unless it is a day where we provide lunch. We provide children with afternoon tea each afternoon and breakfast supplied until 8.15am. We encourage families to make healthy choices when providing food for their children. Food from home will not be cooked/reheated for children due to Occupational Health & Safety Regulations.

#### **Dress Code/Sun Smart**

Children are required to wear appropriate clothing. This includes comfortable shoes (not thongs) and tops with sleeves, no singlets.

SunSmart: The program enforces "Sun Smart" practices. All children must wear the OSHC Program bucket hat and Hats will be kept at the program. Sunscreen is provided and applied.

No Caps allowed 'NO HAT NO PLAY'.



#### Children's Behaviour

Out of School Hours Care Program aims to foster and enhance children's decision-making, problem-solving and self-help skills. We promote positive communication with children and adults as well as respect for property and equipment. Staff will encourage children to take responsibility for their own.



#### Personal Belongings







Please leave all toys and precious items at home (including mobile phones) as they may be lost, broken or taken.

NO responsibility will be accepted for children's property brought to the centre

### Weekl



# Program

Don't forget our sun smart policy and wear clothing that covers your shoulders; no tank tops please! And remember to wear enclosed shoes, sneakers are best!



The Amazing MAGIC MIKE will entertain us all day with a magic show with loads of comedy, cool modern magic tricks, colourful illusions, balloon animals, and real-life bunny ending the day with a



Incursion Here from 9.30-3pm **EXCURSION** 

Tuesday 17<sup>th</sup> December



Children pass through various check points and fun challenges along the way!

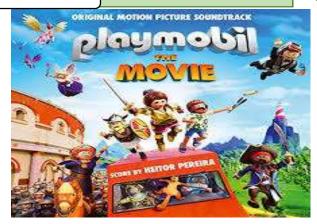
Each child receives a survival kit and bandana

IMPORTANT INFO: <u>Be here by 9am</u> Pack, recess, lunch & Water Bottle Please wear comfortable clothing & footwear

#### Wednesday 18th December



#### **EXCURSION** Thursday 19<sup>th</sup> December



#### **Lunch afterwards in the park**

IMPORTANT INFO: Be here by 9am -Return by 3.30pm
Pack, recess, lunch & Water Bottle & snacks for the movies

#### Friday 20th December



Our final day together for 2019 means it's time to celebrate with OSHC Christmas party! We will be playing Christmas songs, games, pass the parcel and more.

Then finishing off with a shared lunch
Please bring along a plate of healthy
food to share with your friends

Boys bring- savoury / Girls bring- sweet

Don't forget our sun smart policy and wear clothing that covers your shoulders; no tank tops please! And remember to wear enclosed shoes, sneakers are best!







Bring along some suitable clothing for some outdoor WET PLAY. Children can go under the sprinklers, bring soakers from home (water pistols) to soak their friends or play some games from the water stations. Come along and find the clues to find the treasure. We will have two treasure hunts, one in the morning and one in the afternoon.

End the day with an ice block treat

#### Tuesday 7<sup>th</sup> January



#### Lunch afterwards in the park

Important Info: Be here by 9.30am BRING, recess, lunch & Water Bottle plus snacks for the movies





Pedal Go Karts with InflatableTrack
Beat the Bucket bring bathers, towel and
change of clothes. You are sure to get
very WET.......The goal is to hit the centre of the
splash target which tips the bucket of water on

AND



**EXCURSION** 

Thursday 9<sup>th</sup> January

### MONARTO SAFARI PARK TOUR Just 9



Just supply a water bottle as Food is provided

Explore the lions, cheetahs and get up personal with the chimps and more...

LIMITED PLACES REGISTER NOW!

Important Info: Bus departs 8.30am - Return approx. 5pm. Pack WATER BOTTLE. 'Food Provided' Wear closed in shoes

#### Friday 10th January



Do you fancy yourself as a budding artist? or maybe you would just like to come along and have lots of fun expressing yourself creatively through art and pop stick creation competition, which will be followed by 'create your own' ice cream sundaes. YUMMY....

# Week 3 Program

Don't forget our sun smart policy and wear clothing that covers your shoulders; no tank tops please! And remember to wear enclosed shoes, sneakers are best! Monday 13th January

## MISSIGN: BLE!

You will each be given a mission to complete- if you are successful you will be **REWARDED!** 



Also hiring Arcade Video Games and Having Hot Chips for lunch. YUM!

**EXCURSION** 

Tuesday 14th January

**Adelaide Aquatic Centre** 



Please wear bathers under clothes and bring change of clothing, brush, towel and plastic bag for wet items

You can wear your thongs only for today

Please sign swimming consent form attached

Important Info: Be here by 9.30 today - Return approx.

4pm Pack recess, lunch & WATER BOTTLE.

INCURSION Wednesday 15<sup>th</sup> January



Get your groove shoes and dance



A Silent Disco where all the children are provided special wireless headphones and are taken through a series of games, activities and dances all under disco lights, lasers and special effects Each child can control their own music volume, making it totally safe and kid friendly.

Here from 1pm

**EXCURSION** 

Thursday 16th January



#### **Just Add Music Band**

Come and Jam with us

with familiar songs, big costumes, professional musicians, storytelling and *HEAPS of FUN*- we know everyone will enjoy the JAM BAND experience. Interacting and engaging with the performance.

Important Info: Be here by 9.30am today - Return approx. 3.30pm Pack Recess, lunch & WATER BOTTLE

Friday 17th January

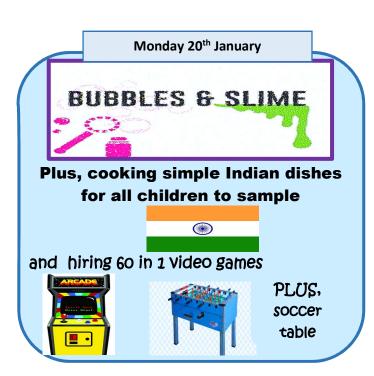


LETS JUST CHILL AND HANG OUT Get ready to kick off the day. Make a unique pencil case or make some friendship bracelets for when you reconnect with your friends. As it is summer holidays, it wouldn't be the same without a bit of backyard cricket or indoors, you could take part in a marble challenge. We love cooking at OSHC, so in the afternoon let's cook a sweet dish to share @ snack time



# Week 4 Program

Don't forget our sun smart policy and wear clothing that covers your shoulders; no tank tops please! And remember to wear enclosed shoes, sneakers are best!





Marine Discovery Centre

At the Marine Discovery Centre, children will be given the opportunity to explore the environment of Henley Beach and will participate in a marine trail. Learn, interact and see live marine creatures

Important Info: Be here by 9.30am today - Return approx. 3pm Pack Recess, lunch WATER BOTTLE

INCURSION Wednesday 22<sup>nd</sup> January



**SMOOTHIE BIKE - Engaged, active** 

and healthy kids Children get an opportunity to choose ingredients and pedal the blender bike to combine, create and drink their very own smoothies



**EXCURSION** 

Thursday 23<sup>rd</sup> January

#### **Adelaide Youth Theatre**

'SEUSSICAL JR'

Dr. Seuss' best-loved characters collide and cavort in an unforgettable musical caper! Cat in the Hat, Horton the Elephant, Gertrude McFuzz, and Mayzie La Bird will take audiences on a crazy and super fun adventure!

We will have a play and lunch in the park prior to the musical event

Important Info: Bus Departs 9.30am today - Return approx. 4pm Pack Recess, lunch, WATER BOTTLE

Friday 24th January



Today we will be celebrating the last day of the school holidays as well as Australia day with an OSHC party with a range of fun and engaging activities.



How many jelly beans in the jar?

Special Lunch: Aussie Meat Pies, Lamingtons and Lemonade (Vegetarian option available)

PLEASE RETURN
BOOKING/CONSENT FORM +
PAYMENT TO CONFIRM
YOUR BOOKING BY
Friday 6th December





#### **BOOKING/PAYMENT FORM- Dec - Jan 2019/2020**

Child Name 1.		Child Name 2			otal Booking Deposit =
Child Name 3				.e.) No. days x \$10 per session required)	
		on Care Program on the follow m on the reverse side of this p		s below and to cons	ent your child/ren attending the days
	Monday 16 <sup>th</sup>	Tuesday 17 <sup>th</sup>	Wednesday 18th	Thursday 19	th Friday 20th
Week 1 Dec 2019	Incursion- Magic Mike Magician	Excursion- Amazing race		Excursion-Movies	Xmas Party
WE	are Closed from	Monday 23 <sup>rd</sup> Dec	and re-open Mon	ıday 6 <sup>th</sup> Janu	ary 2020
	Monday 6th	Tuesday 7 <sup>th</sup>	Wednesday 8 <sup>th</sup>	Thursday 9	9 <sup>th</sup> Friday 10 <sup>th</sup>
Week 2 Jan 2020		Excursion- Movies	Incursion Hiring- Pedal Go Karts etc	Special Excursion- Monarto food provided	
	Monday 13 <sup>th</sup>	Tuesday 14 <sup>th</sup> Excursion- Swimming Centre & sign	Wednesday 15 <sup>th</sup> Incursion- Silent Disco	Thursday 1	6 <sup>th</sup> Friday 17 <sup>th</sup>
Week 3		Swimming consent form	incursion- Silent Disco	Excursion- Jam Band	
	Monday 20 <sup>th</sup>	Tuesday 21st	Wednesday 22 <sup>rd</sup>	Thursday 2	3 <sup>rd</sup> Friday 24 <sup>th</sup>
Week 4		Excursion- Marine Discovery Centre	Incursion- Sweet Pedals	Excursion- Adelaide Youth Park	
<ul> <li>Bookings will not be c</li> <li>Cancellations will no</li> <li>Are all your details c</li> <li>By making a booking y</li> </ul>	confirmed unless your account in the second of the accepted after <b>5pm <u>Frid</u></b> arrent and correct? If not, ple	lay 6thDecember (Absence Clease see Director.  Is within the timeline in addition	harge will apply)		Complete & return this form to OSHC
OFFICE USE ONLY:	eposit/ plus additional costs:	Receipt No	Bool	king entered.	Date:





#### **PARENT/CAREGIVER PERMISSION FORM**

This form must be completed by a parent/guardian who has the authority to authorise the taking of a child. The parent/or legal guardian must sign below for their child/ ren attending for all excursions

Terms a	and Conditions:		Plea	se Initial boxes		
*	I have made OSHC service aware of any changes to my contact information and/or my child's medical needs. I understand that staff will not accept responsibility for any child that arrives sick to the service and my child will be sent home in these circumstances. If I have indicated my child with additional medical needs, and I have provided OSHC with their necessary medication, i.e. puffer/epi-pen and given a copy of their <i>health support plan</i> .					
*						
*	Lunderstand that my child must bring <i>recess, lunch</i> and <i>water bottle daily</i> along with enough snacks for whole day. I understand that due to Health & Safety standards staff will not heat food brought by my child to Enfield PS Vac care.					
*	I consent to photographs being taken of my child a Photographs are taken with an OSHC device only a		Il be displayed around the centre and in OSHC newsletter.			
*		ct future vacation care program. I understand	the required OSHC and Vacation Care Fees for my child/children within d that a late collection fee of \$15 for first 15minutes and thereafter	7 days		
	❖ Risk as	ssessments have been conducted on all e	excursions and are available upon request.			
	by give permission for my child/ren to attend the orm is not adequately completed the child/ren will		oking Form. A parent/guardian must sign below for their child/ ren aare program.	attending. If		
	y Surname:e Print)	<b>∴ Parent/Guard</b> (Please Print)	lian Name/s:			
<b>.</b> Emer	gency Contact Number/s: Home:	Work:	Mob:	_		
*	Parent/ Caregiver -Sign:	Date:	Email:			

Complete & return this form to OSHC